

**Northcentral Learning Resource Center  
Superintendent's/Principal's Advisory Board Meeting**

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**AGENDA**

**April 28, 2020**

**2:30 p.m.**

**Northcentral Learning Resource Center Office,  
1601 2<sup>nd</sup> Avenue N #234, Great Falls**

**Preliminary Business**

- Call to Order
- Determination of Quorum

**Consent Items**

- Review of Minutes
- Approval of Warrants

**Information Items**

- Director's report

**Open Forum**

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

**\*Action Items**

- Montana Medical Billing Contract
- Certified Staff and sick leave donation

**Adjournment**

- Next meeting date-May 26, 2020

**\*Note: Comments are permitted on Action Items after a motion receives a second.**

## The Advisory Board Minutes April 28, 2020

The Northcentral Learning Resource Center Board meeting was held at the NCLRC office. Board members present were Chairman Dave Marzolf, Rick Miller, John McGee, Russ McDaniel, Kathleen Prody, and Director Jenny Reeves were present via ZOOM meeting. Staff Member, Diana Leonard and Sandy Watkins were also present.

### **Preliminary Business:**

The March Board meeting was cancelled due to the Covid-19.

The Board meeting was called to order at 2:40 pm. The Chairman determined there was a quorum.

The Board reviewed and approved the February 25<sup>th</sup> Board minutes.

A motion was made by Jan and seconded by Kathleen to pay Warrants 24611-24637. Motion passed unanimously.

### **Informational Items:**

A discussion was held of their plans for the member districts for the remainder of the school year.

The MUST rates were received for the 2020-2021 year, the rates will be shared with the NCLRC staff who participate in the insurance.

The cost of cyber defense insurance for the cooperative has been received, it has been decided not to take the insurance.

Pre-monitoring training took place and the cooperative will be sending in initials and DOB of one student per case manager to our lead monitor in the fall for informal review and feedback. The monitoring is tentatively scheduled for January 2021.

The cooperative is starting the annual OPI Exiting Data Collection.

### **Open Forum**

There was no public comment.

**Action items:**


Kathleen made a motion and Jan seconded to renew the 1-year contract with Montana Medical Billing. The motion passed unanimously.

The Board decided the certified staff sick leave donation could be put in the staff negotiations.

The meeting adjourned at 2:55 pm.

The next Board meeting will be on May 26, 2020

Respectfully Submitted,

  
Delayne Sensibaugh  
Secretary

  
Dave Marzolf  
Chairman