

**Northcentral Learning Resource Center
Superintendent's/Principal's Advisory Board Meeting**

AGENDA

April 4, 2019

11:00 a.m.

**Northcentral Learning Resource Center Office,
1601 2nd Avenue N #234, Great Falls**

Preliminary Business

- Call to Order
- Determination of Quorum

Consent Items

- Review of Minutes
- Approval of Warrants

Information Items

- Director's report

Open Forum

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

***Action Items**

- Director's Evaluation
- Election of the Board Chairman and Vice-Chairman
- Business Clerk's resignation letter
- Open Business Clerk's position

Adjournment

- Next meeting date-May 2, 2019

***Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes

April 4, 2019

The Northcentral Learning Resource Center Board meeting was held at the NCLRC office. Board members present were Chairman John McGee, Lyndsey Stulc, Kathleen Prody, Rick Miller. Dave Marzolf was present via phone and Jan Cahill was absent. Director, Jenny Reeves, and Staff Members, Sandy Watkins and Suzie Barringer, were also present.

Preliminary Business:

The Board meeting was called to order at 11:05 am. The Chairman determined there was a quorum.

The Board reviewed and approved the March Board minutes.

A motion was made by Lyndsey and seconded by Kathleen to pay Warrants 24448-24469. Motion passed unanimously.

Informational Items:

The proposed budget for the 2019-2020 year was shared with the Board. The additional contributions from the schools will remain the same as they have for the last 3 years.

Jenny shared with the Board:

- She will be gone April 9-12 for vacation.
- She will attend the Special Ed/ OPI meeting in Helena April 15-16.

Open Forum

There were no public comments.

Action Items

Chairman John McGee shared Director Jenny Reeves results of her evaluation. John stated it was a good evaluation, John asked for it to be noted, 3 questions were distinguished for the answers. All of the responses were answered as distinguished or proficient. Some of the questions in the first section of the evaluation were unknown because when the evaluation was resent, it was not accurate. Comments were: Jenny is doing an excellent job, and she is an asset to the Cooperative. Kathleen made a motion and Lyndsey seconded to accept the Director's evaluation. Motion passed unanimously.

Rick made a motion and Kathleen seconded to elect new Board officers, per policy, rotation for elected positions is in order of member districts. Dave Marzolf is elected Chairman of the Board and the new principal of Ulm School will be Vice-Chairman. Motion passed unanimously.


Lyndsey made a motion and Kathleen seconded to accept Sandy Watkins, the NCLRC business clerk, resignation letter, effective June 30, 2019. Motion passed unanimously.

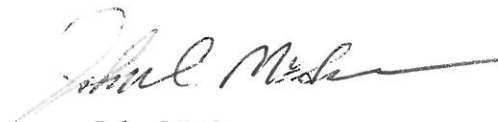
Kathleen made a motion and Rick seconded to open up the Business Clerk position. Motion passed unanimously.

The next Board meeting date will be May 2, 2019.

Kathleen made a motion and Lyndsey seconded for the meeting to adjourn at 11:35 am. Motion passed unanimously.

Respectfully Submitted,


Delayne Sensibaugh
Secretary


John McGee
Chairman