

**Northcentral Learning Resource Center
Superintendent's/Principal's Advisory Board Meeting**

AGENDA

March 8, 2018

11:00 a.m.

**Northcentral Learning Resource Center Office,
1601 2nd Avenue N #234, Great Falls**

Preliminary Business

- Call to Order
- Determination of Quorum

Consent Items

- Review of Minutes
- Approval of Warrants

Information Items

- Director's report

Open Forum

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

***Action Items**

- Columbus Center contract renewal
- Director's evaluation
- Insurance renewal (Director's and Officer's)

Adjournment

- Next meeting date-April 5, 2018

***Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes

March 8, 2018

The Northcentral Learning Resource Center Board meeting was held at the NCLRC office. Board members present were Chairman John McGee, Jan Cahill, Justin Barnes, Lyndsey Green, Director Jenny Reeves, and Staff Member Carolyn Suden. Board members, Kathleen Prody and Dave Marzolf were absent.

Preliminary Business:

The Board meeting was called to order at 11:10 am. The Chairman determined there was a quorum.

The Board reviewed and approved the February Board minutes.

A motion was made by Jan and seconded by Justin to pay Warrants 24263-24276. Motion passed unanimously.

Informational Items:

Jenny held a discussion on a meeting she had with Benefis regarding our contracted PT services. She said neither Benefis nor the Cooperative can find the last contract developed between Benefis and NCLRC years ago. The Board requested Jenny contact the Cooperative attorney to develop a contract for next years contracted services. She stated Benefis is unable to provide an OT for the cooperative at this time.

Jenny gave the Board an update about staffing for Northcentral. She will continue to advertise for an OT. Kim McCann is retiring and Jenny has advertised for a speech pathologist and as of yet, has received only one application for the position.

Jenny attended a MCEC, she shared pertinent information with the Board.

Open Forum

There were no public comments.

Action Items

Justin made a motion and Lyndsey seconded to renew the contract with the Columbus Center for NCLRC office space. The contract is a 3-year contract from July 1, 2018-June 30, 2021. Motion passed unanimously.


The Board Chairman shared the results of Jenny's evaluation. John stated the comments were all very positive, the Cooperative is very fortunate to have Jenny as Director. The Board suggested Jenny's contract be renewed. Jan Cahill did not receive the evaluation as John had an incorrect email address. He didn't want the results to be held up by him taking additional time to complete. He verbalized his agreement with the positive findings.


Justin made a motion and Jan seconded to renew the insurance for the Director and Officers, there are no changes and the rates will remain the same. Motion passed unanimously.

The next Board meeting date will be April 5, 2018.

The meeting adjourned at 11:35 am.

Respectfully Submitted,


Delayne Sensibaugh
Secretary


John McGee
Chairman