

**Northcentral Learning Resource Center
Superintendent's/Principal's Advisory Board Meeting**

AGENDA

February 8, 2018

11:00 a.m.

**Northcentral Learning Resource Center Office,
1601 2nd Avenue N #234, Great Falls**

Preliminary Business

- Call to Order
- Determination of Quorum

Consent Items

- Review of Minutes
- Approval of Warrants

Information Items

- Director's report

Open Forum

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

***Action Items**

- 457 Retirement Plan-Preferred Provider Change
- Audit Bid (2-year bid)
- Insurance renewal (Director's and Officer's)
- Director's evaluation form
- Certified staff negotiations

Adjournment

- Next meeting date-March, 2018

***Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes
February 8, 2018

The Northcentral Learning Resource Center Board meeting was held at the NCLRC office. Board members present were Chairman John McGee, Dave Marzolf, Jan Cahill, Kathleen Prody, Lyndsey Green, Director Jenny Reeves, and Staff Members, Sandy Watkins and Kim McCann. Board member Justin Barnes was absent.

Preliminary Business:

The Board meeting was called to order at 11:10 am. The Chairman determined there was a quorum.

The Board reviewed and approved the January Board minutes.

A motion was made by Jan and seconded by Kathleen to pay Warrants 24246-24262. Motion passed unanimously.

Informational Items:

Jenny shared that Child Find is scheduled for the week of March 12-16, 2018.

Jenny reported to the Board that Benefis has hired another PT and all students with PT will get their full minutes per week again starting in March. She will meet with Benefis director of outpatient therapies to discuss the logistics of our contract with Benefis.

The Board accepted the modified version of the Directors input for Special Education Teachers form Jenny created.

Jenny handed out examples of other Montana cooperative Director evaluations. John will go through them with Jenny and modify the current evaluation and send it out to the Board members to complete prior to the next board meeting

Jenny will be gone for MCEC February 28-March 2. The Board made the decision to move the Board meeting to March 8.

Open Forum

There was no public comments.

Action Items

A motion was made by Jan and seconded by Dave to move the Northcentral staff 457 Retirement Plan from Edward Jones to Wells Fargo. Motion passed unanimously.

Kathleen made a motion and Lyndsey seconded to accept the 2-year audit bid for Northcentral from Strom and Associates. Motion passed unanimously.

The insurance renewal bid was tabled until the March meeting.

The Director's evaluation results will be reviewed at the March board meeting.

Jan made a motion and Lyndsey seconded to accept the certified staff negotiations which include:

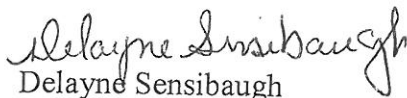
- Add bereavement leave to include additional family members.
- Unused personal leave to rollover to sick leave at the end of the contract year.
- Cell phone reimbursement increase from \$300.00 to \$500.00.
- 2% increase in certified salaries for a 1-year contract.
- Diana Leonard granted her full years of experience.

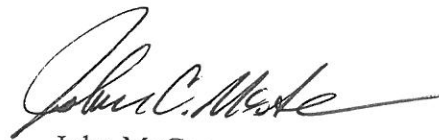
The vote was 4 - yes and 1- opposed to accept the certified staff negotiations. Motion passed.

The next Board meeting date will be March 8, 2018.

The meeting adjourned at 11:50 am.

Respectfully Submitted,


Delayne Sensibaugh
Secretary


John McGee
Chairman