

**Northcentral Learning Resource Center  
Superintendent's/Principal's Advisory Board Meeting**

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**AGENDA**

**April 7, 2016**

**11:30 am**

**3-D Restaurant, 1825 Smelter Avenue, Black Eagle**

**Preliminary Business**

- Call to Order
- Determination of Quorum

**Consent Items**

- Review of Minutes
- Approval of Warrants

**Information Items**

- Clerk/ Finance Committee update
- Director's report
- Director's evaluation
- MUST increase

**Open Forum**

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

**\*Action Items**

- Belt request for Emergency funds
- Request to increase School Psychologist opening to full time
- Proposed district funding increase for 2016-2017 school year

**Adjournment**

- Next meeting date-May 5, 2016

**\*Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes  
April 7, 2016

The Northcentral Learning Resource Center Board meeting was held at the 3-D Restaurant. Board members present were Chairman Kathleen Prody, John McGee, Lyndsey Green, Jan Cahill and Director Jenny Reeves. Justin Barnes and Dave Marzolf attended via teleconference. Also present were staff members, Sandy Watkins and Diane Simpson.

**Preliminary Business:**

The Board meeting was called to order at 11:31am. The Chairman determined there was a quorum.

The Board reviewed and approved March Board minutes.

A motion was made by Justin and seconded by John to pay Warrants 23593-23617. Motion passed unanimously.

**Informational Items:**

Sandy shared ANB state requirements and additional school contributions. If a full time School Psychologist is approved for hire the additional proposed funds would cover that. The Board felt it was necessary to protect the Medicaid funds.

Jenny shared salary schedules from a few other state cooperatives to provide comparisons to our salary schedule.

Not all of the staff evaluations have been returned so Jenny asked the Superintendents to have the school principals get them back to her if they have not done so.

Jenny suggested the Resource Teacher inservice be held in the fall of next year. A discussion was held of the days that would work best. Jenny will talk to individual resource teachers and schedule an afternoon for the inservice.

As requested at the previous board meeting, a list of school psychologist duties were handed out.

A discussion was held on the statewide cooperative funding situation. Jenny informed the Board of the statewide shortfall for Special Education Cooperatives that was evident at the MCASE conference.

The Director's evaluation was held. Jenny stated her evaluation discussion could be held as an open forum. The evaluation marks for the Director were exceptional. Comments were on what the Cooperative could do better. Kathleen asked that information for the Board meetings be sent out before the meeting for review. Jenny stated she would like it noted that the unsatisfactory mark was from

The board suggested a few changes need to be made on the Director Evaluation

MUST insurance will increase by 5% across the state and locked in by a contract. Employee receiving the insurance will pay for the increase.

**Action Items:**

John moved and Jan seconded to have a discussion on the Belt emergency funds. Kathleen stated the form to request the funds from OPI will be returned next week. The Belt School at this point does not have a solid number as to the exact amount they will need. Jan made a motion to amend the amount of funds being requested by Belt and to table the request for the May Board meeting. Motion passed unanimously.

John made a motion and Lyndsey seconded to hire a full time School Psychologist at the NCLRC Cooperative. The budget for the 2016-2017 year included the salary for a School Psychologist. Motion passed unanimously.

Jan made a motion and John seconded the preliminary budget for the 2016-2017. The Board decided to approve if more is needed for the Cooperative, it will be taken out of Medicaid funds. The vote was 5 to 1. Kathleen opposed the vote. Motion passed.

The meeting adjourned at 12:00 pm

The next Board meeting will be Thursday, May 5<sup>th</sup>.

Respectfully Submitted,

Delayne Sensibaugh  
Secretary

Kathleen Prody  
Vice-Chairman