

**Northcentral Learning Resource Center
Superintendent's/Principal's Advisory Board Meeting**

AGENDA

September 7, 2017

11:00 a.m.

**Northcentral Learning Resource Center Office,
1601 2nd Avenue N #234, Great Falls**

Preliminary Business

- Call to Order
- Determination of Quorum

Consent Items

- Review of Minutes
- Approval of Warrants

Information Items

- Director's report

Open Forum

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

***Action Items**

Adjournment

- Next meeting date-October 5, 2017

***Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes
September 7, 2017

The Northcentral Learning Resource Center Board meeting was held at the NCLRC office. Board members present were Chairman John McGee, Justin Barnes, Jan Cahill, Dave Marzolf, Lyndsey Green, Director Jenny Reeves, and staff members, Sandy Watkins, and Carolyn Suden. Board member Kathleen Prody was absent.

Preliminary Business:

The Board meeting was called to order at 11:05 am. The Chairman determined there was a quorum.

The Board reviewed and approved the May Board minutes.

A motion was made by Justin and seconded by Lyndsey to pay Warrants 24140-24179. Motion passed unanimously.

Informational Items:

Jenny shared with the board of the status of the occupational therapy hire. OT telepractice options were discussed and the board indicated they would rather continue to have Jenny explore all options for hiring an OT who can provide in-person services as telepractice brings its own set of logistical issues.

A discussion was held regarding the number of students who are currently receiving OT services. Jenny shared OPI's recommended handling of those minutes per week while we are attempting to fill the OT position.

Jenny shared with the Board the changes within the Physical Therapy department at Benefis and how that will impact our contracted service agreement.

Jenny reminded the board that we are in the last year of our current Negotiated Agreement. Jenny recommended the board look at the current salary matrix and determine if it continues to be appropriate for all specialty areas when we're trying to recruit new hires and competing against medical field specialist openings.

Jenny suggested switching from using an inservice method of delivering new information to special education teachers to a collaboration during PIR time at each school. The board indicated that would likely work better.

A discussion was held regarding resource teacher performance evaluations. Jenny suggested she would like to provide input, specifically in special education best practice and paperwork compliance. The board agreed it would be beneficial and requested she develop an evaluation form she can use to do this and bring it to the board for review.

A reminder child count is October 2, 2017.

Delayne will start scheduling vision screenings with each of the schools in the next few weeks.

Jenny handed out Board representative forms to be approved at each school's board meeting and then returned to the cooperative.

Open Forum

There was no public comments.

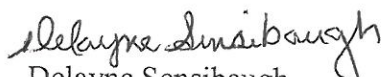
Action Item

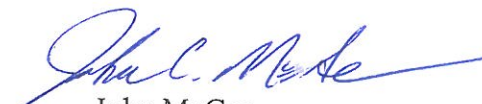
There were no action items.

The next Board meeting date will be October 5th.

The meeting adjourned at 11:35 am.

Respectfully Submitted,


Delayne Sensibaugh
Secretary


John McGee
Chairman