

**Northcentral Learning Resource Center  
Superintendent's/Principal's Advisory Board Meeting**

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**AGENDA**

**March 3, 2016**

**11:30 am**

**3-D Restaurant, 1825 Smelter Avenue, Black Eagle**

**Preliminary Business**

- Call to Order
- Determination of Quorum

**Consent Items**

- Review of Minutes
- Approval of Warrants

**Information Items**

- Clerk/ Finance Committee update
- Director's report
- Director's evaluation

**Open Forum**

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

**\*Action Items**

- Belt Emergency funds
- 2-year Audit

**Adjournment**

- Next meeting date-April 7, 2016

**\*Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes- **Unapproved**

March 3, 2016

The Northcentral Learning Resource Center Board meeting was held at the Northcentral Learning Resource Center Office. Board members present were Chairman Kathleen Prody, John McGee, Lyndsey Green, Justin Barnes, Dave Marzolf, Jan Cahill and Director Jenny Reeves. Also present were staff members, Sandy Watkins and Diane Simpson.

**Preliminary Business:**

The Board meeting was called to order at 11:40am. The Chairman determined there was a quorum.

The Board reviewed and approved February Board minutes.

A motion was made by John and seconded by Dave to pay Warrants 23479-23591. Motion passed unanimously.

**Informational Items:**

Sandy handed out the projected budget for the 2016-2017 year. Sandy informed the Board PT billing has been sent in to Montana Medicaid and the schools should be getting their portion of reimbursement shortly. Jenny added she will meet with and get the forms from the PT's twice a year.

Jenny explained the Significant Needs funds are not yet available from OPI. She will let all schools know once the application is available.

The 2-year Audit contract was reviewed and the Board held a discussion about the contract.

Jenny handed out the Paraprofessional training books to all of the Board members that she brought back from MCASE.

Jenny explained that she would like to begin advertising again for a ¾ time or full time School Psychologist for next year. Jenny stated the Cooperative has always had 2 Psychologists employed, the cooperative is down a Psychologist only because we could not hire a part time one last year. The budget committee will meet on the 16<sup>th</sup> of March to further discuss how much additional money each school will need to contribute to fund necessary functions/services of the cooperative.

Jenny gave the Board members information on the upcoming MANDT training.

The Cooperative is planning to have an Inservice for the Special Education Teachers this Spring.

The Director's Evaluation can be sent to Kathleen electronically. The evaluation should have a place for the name of the person filling it out. The Board members should have them to Kathleen at least a week before the next Board meeting.

**Action Items:**

Jan made a motion and John seconded to table Belt schools request for Emergency Funds until the April Board meeting as there is no information from OPI on the Significant Needs funding. Motion passed unanimously.

Justin made a motion and Jan seconded to have Strom and Associates do the 2-year Audit. Motion passed unanimously.

The meeting adjourned at 12:00 pm

The next Board meeting will be Thursday, April 7<sup>th</sup>.

Respectfully Submitted,

Delayne Sensibaugh  
Secretary

Kathleen Prody  
Vice-Chairman