

**Northcentral Learning Resource Center
Superintendent's/Principal's Advisory Board Meeting**

AGENDA

January 13, 2016

4:00 pm

NCLRC office- 1601 2nd Ave North Suite #234

Preliminary Business

- Call to Order
- Determination of Quorum

Consent Items

- Review of Minutes
- Approval of Warrants

Information Items

- Director's Report
- Clerk/Business Manager's report
- Discussion to include meeting agendas and minutes on website

Open Forum

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

***Action Items**

- Memorandum of Understanding for Medicaid Administrative Claiming Program
- Belt School request for emergency Cooperative funds in the amount of \$17,560.00
- Discussion of Board meeting time/date change

Adjournment

- Next meeting date

***Note: Comments are permitted on Action Items after a motion receives a second.**

The Advisory Board Minutes
January 13, 2016

The Northcentral Learning Resource Center Board meeting was held at the Northcentral Learning Resource Center Office. Board members present were Chairman Kathleen Prody, Vice-Chairman John McGee, Lyndsey Green, Justin Barnes, Dave Marzolf and Director Jenny Reeves. Also present were staff members, Sandy Watkins and Carolyn Suden. Jan Cahill was absent.

Preliminary Business:

There was no December Board meeting due to lack of quorum.

The Board meeting was called to order at 4:05. The Chairman determined there was a quorum.

The Board reviewed and approved November Board minutes.

A motion was made by Justin and seconded by John to pay Warrants 23435-23563. Motion passed unanimously.

Informational Items:

Jenny reminded the Board, Child Find screenings will be held January 25-28 at member schools.

The Director informed the Board that the final OPI monitoring report will be sent out mid-February. All corrections were made by NCLRC staff and resource teachers within the given timelines. No findings or corrective actions will be reported to the feds.

Jenny is beginning to attend monthly regional MY Transition meetings. She reminded Board members of the Pre-Ets program and who they need to contact in order to participate.

Jenny made a request for Vaughn and Fort Shaw to purchase a locking cabinet for O.T. supplies as supplies have went missing.

Jenny shared the 2013-2014 Annual Performance Report findings submitted by OPI to the U.S. Department of Education Office of Special Education Programs. All NCLRC member schools were placed in the Meets Requirements category.

The Northcentral Business manager/Clerk, Sandy Watkins, shared the NCLRC budget analysis with the Board. After a lengthy discussion the Board agreed they would like to keep the Medicaid balance. Maintenance of Effort was finalized in December. NCLRC and member schools met Maintenance of Effort.

The Board held a discussion and made the decision to start posting the Board Agenda and Minutes on the NCLRC Website.

Action Items:

Justin made a motion and John seconded to approve the Memorandum of Understanding for Medicaid Administrative Claiming Program. Motion passed unanimously.

The Board held a discussion on the request for emergency funds by Belt School. Justin made a motion and Lyndsey seconded to table the vote until the March 2016 meeting. Motion passed unanimously.

The Board held a discussion on the time and date for the Board meetings. A motion was made by Justin and seconded by John to move the Board meetings to the first Thursday of the month to the 3-D restaurant at 11:00 a.m. Motion passed with a 4-1 vote.

The meeting adjourned at 4:50 p.m.

The next Board meeting will be Thursday, February 4th.

Respectfully Submitted,

Delayne Sensibaugh
Secretary

Kathleen Prody
Chairman