

**Northcentral Learning Resource Center  
Superintendent's/Principal's Advisory Board Meeting**

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**AGENDA**

**February 9, 2017**

**11:00 am**

**Montana Club, 907 Smelter Avenue N.E., Great Falls**

**Preliminary Business**

- Call to Order
- Determination of Quorum

**Consent Items**

- Review of Minutes
- Approval of Warrants

**Information Items**

- Director's report

**Open Forum**

- This is provided for patrons to share input on cooperative issues, programs, procedures that are not of a confidential nature. Comment time will be limited and may not be made about employees, students, or any issue which is a violation of an individual's right to privacy, as determined by the Chair.

**\*Action Items**

**Adjournment**

- Next meeting date-March 2, 2017

**\*Note: Comments are permitted on Action Items after a motion receives a second.**

# Unapproved Board Minutes

The Advisory Board Minutes  
February 9, 2017

The Northcentral Learning Resource Center Board meeting was held at the Montana Club. Board members present were Chairman Kathleen Prody, John McGee, Justin Barnes, Jan Cahill, Director Jenny Reeves, and staff member, Janet Card. Board members Dave Marzolf and Lyndsey Green were absent.

## **Preliminary Business:**

The Board meeting was called to order at 11:20 am. The Chairman determined there was a quorum.

The Board reviewed and approved the December Board minutes.

A motion was made by John and seconded by Justin to pay Warrants 24045-24082. Motion passed unanimously.

## **Informational Items:**

A discussion was held about updating the Interlocal Agreement. Jenny will send the updated agreement to the Board members via email to review and then discuss at the next Board meeting. The Board suggested the Interlocal Agreement be discussed annually at the October Board meeting to serve as a reminder for procedural requirements of opting to withdraw as a member school district of NCLRC.

Jenny shared information on the IEP/504 Community, School and Agency training.

Jenny informed the Board she will be attending the MCEC/MCASE conference next week.

Jenny shared the Child Find screening numbers, and discussed the different types of evaluations that can be determined necessary through the screening findings.

There will be an occupational therapist opening at NCLRC for the 2017-2018 school year. Jaime Singletary's contract through ProCare is up in June. Jenny will advertise for the position.

The Board held a discussion regarding costs accrued by each district for physical therapists going out to the colonies to serve students.

Jenny will send out the NCLRC staff evaluations to the principals electronically. Kathleen will also send the Board members the Director's evaluation electronically.

There were no additional Board or public comments.

The next Board meeting date will be determined based on the MASS meeting schedule.

The meeting adjourned at 11:48 am.

Respectfully Submitted,

Delayne Sensibaugh  
Secretary

Kathleen Prody  
Chairman